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SECURITY INFORMATION

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Assistant Director for Communications

DATE: 21 January 1952

FROM : Chief of Procurement

SUBJECT: Procurement of AN/CRD-2 Radio Direction Finder Equipment

1. Reference is made to your memorandum of 11 January 1952, same subject as above.

2. Since it is necessary to have an allotment of funds before a purchase order can be issued as requested in Paragraph 3 of your memorandum, a statement as to the allotment to be used and the requisition number to be assigned was verbally obtained from the Office of Communications. Based on this information and in view of your advice that the procurement involved "a priority requirement", this Office verbally instructed the Signal Corps to proceed.

3. Following the foregoing, a confirming purchase order was immediately prepared and in the prescribed manner [redacted], Budget Officer for OSO was requested to encumber the funds totalling \$45,045.00; he advised that the funds were not available "because the project has not been approved". This of course makes it impossible for this Office to release the purchase order.

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4. In the meantime the Signal Corps has requested that we furnish the confirming purchase order and this Office is in the embarrassing position of not being able to do so.

5. In view of the foregoing, it is requested that your Office arrange with the Budget Officer to telephonically advise [redacted] that the funds are available and encumbered or that the procurement should be cancelled.

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6. Since it is mandatory that the allotment of funds approved for any given purchase be cited, and since this is usually done on a formally approved requisition, it is recommended, in the interest of expedited action, that future requests for procurement be transmitted in that form, with an accompanying memorandum if desired.

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JAMES A. GARRISON

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